

VILLAGE BOARD, VILLAGE OF GRESHAM
WEDNESDAY, MAY 28TH, 2025 – 5:00 PM TO 7:00 PM
Village Hall, 801 Main Street, Gresham, WI 54128

BOARD OF REVIEW AGENDA

1. Call Board of Review (BOR) to order & Meeting Recording Announcement.
2. Roll Call Confirmation of appropriate BOR and Open Meeting notices.
3. Select Chairperson for BOR.
4. Select a BOR Vice-Chairperson.
5. Verify that at least one BOR member has met the mandatory training requirements.
6. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47 (7) (af)).
7. Review new laws if any.
8. Verify adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony.
9. Verify adoption of policy regarding the procedure for waiver of BOR hearing request.
10. Filing and summary of Annual Assessment Report (including the level of assessment) by Assessor.
11. Receipt of the assessment roll by the Clerk from the Assessor.
12. Receive Assessment Roll and any Sworn Statement from the Clerk.
13. Review the Assessment Roll and perform statutory duties.
 - a. Examine the roll.
 - b. Correct description or calculation errors,
 - c. Add omitted property and
 - d. Eliminate double assessed property.
14. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43).
15. Discussion/Action – Verify with Assessor that open book changes are included in the assessment roll.
16. Allow taxpayers to examine assessment data.
17. During the first two hours, consideration of:
 - a. Waivers of the required 48 hour notice of intent to file an objection when there is good cause.
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court.
 - c. Requests to testify by telephone or submit sworn written statement.
 - d. Subpoena requests and
 - e. Act on any other legally allowed/required BOR matters.
18. Review Notices of Intent to File Objection.
19. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
20. Consider/act- scheduling additional BOR Date(s).
21. Adjourn (to future date if necessary).

Judith Kristof, Village Clerk, Village of Gresham
Posted on May 20, 2025,
Time: 11:00 AM

Notice Posted at:
Abby Bank
Gresham Post Office
Gresham Village Hall
Village of Gresham Website

NOTICE

UPON RESASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALES THROUGH APPROPRIATE AIDS AND SERVICES IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE GRESHAM CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS TEL: 715-787-3991