

**VILLAGE BOARD, VILLAGE OF GRESHAM**  
**REGULAR MONTHLY BOARD MEETING - TUESDAY, AUGUST 20<sup>TH</sup>. 2024 6:00 PM**  
**801 MAIN STREET, GRESHAM, WI 54128**

**MINUTES**

**CALL TO ORDER:** The Village President R. Giese called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**ROLL CALL:** Rick Giese Village President - Present

Village Trustees Art Bahr - Present

Blaine Ebert - Present

Tom Madsen - Present

Michelle Martinez - Present

Brett Hoffman - Present

Brett Nelson - Present

Operation Manager Brian Carroll - Present

Clerk /Treasurer Judith Kristof - Absent

**Absent:** None

**OTHER PRESENT:** None

**APPROVAL OF AGENDA:** Motion by Ebert, second by Nelson to approve the agenda as written..... Motion carried 6 YEA 0 NAY

**MOTION TO DEVIATE FROM THE ORDER OF AGENDA, IF NECESSARY:** Motion by Nelson, second by Martinez to deviate from the order of the agenda..... Motion carried 6 YEA 0 NAY

**PUBLIC ADDITIONS OR DELETIONS INPUT:** None

**CONSENT AGENDA:**

*(The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item be removed for separate consideration and vote.)*

- A. Previous Monthly Minutes from July 16<sup>th</sup>. 2024, with any additions, or corrections if necessary. B. Committee Reports A through F.

**Protective Service/Fire Board:** Call to order 5:00 p.m. Present: Michelle Martinez, Tom Madsen, Brett Hoffman Beau Miller. Agenda deletion/additions No. Motion to accept agenda as presented by T. Madsen, seconded B. Hoffman. Discussion: 1. Reviewed July 2024 report with B. Miller. 2. Operators license will go to board meeting. 3. Ordinance violations were discussed. 4. Have to add 2% dues to board meeting. Meeting adjourned at 5:16 p.m. **Electric:** Call to order 5:48 p.m. Present Tom M., Brett H, Michelle M. Agenda deletion/additions No. Motion to accept agenda as presented by Michelle, seconded Brett. Discussion: 1. Setting poles for Charles – Work on dam, there is a leak. 2. Primary Extension, done. 3. No topics for the next agenda. **Personnel:** Call to order 5:17 p.m. Present: Brett Hoffman, Tom Madsen, Michelle Martinez. Agenda deletion/addition No. Motion to accept agenda as presented by Tom, seconded Michelle. Discussion: 1. Update on employees: Brea remote: Jan sub S. Hobb at school 1<sup>st</sup>. week; no w/c loss in 4 years. 2. Discussion on wage study – Move to send to Board 6% increase. 3. Discussion on insurance and wage - Move wage and insurance proposal to board. 4. Topics to add to next meeting. Adjourn 5:36 Tom second Michelle. **Public Works:** Call to order: 5:37 p.m.

Present Brett Hoffman, Tom Madsen, Michell Matinez. Agenda Deletions/additions No. Discussion: Street: Painting curbs in progress. A couple of complaints about spacing. Parks: Dugout improvements and basketball cost in spring. 1. RLF funds to demo blighted building (Meat Market). 2. Topics to add: Adjourn: Tom second Michelle 5:57 p.m.

**Planning:** Committee Planning. Call to Order. 6:05 p.m. Present: Michelle Martinez, Brett Hoffman, Brett Nelson. Agenda deletion/additions No. Discussion: 1. Update on grants. 2. Trustees turn in their input to update C.O.R.P. 3. Developer Agreement will be sent to the board, for parcel # 131-023300000. 4. Send to board to consider & act on funds for the RLF to assist in funding the demo of the blighted building. 5. Adjourn at 6:12 pm. Motion B. Nelson, second B. Hoffman.

**Finance & Administration:** Call to order 5:00 p.m. Present Giese, Carroll, Ebert, Martinez, Madsen. Agenda deletions/additions No. Motion to accept agenda as presented by Martinez, seconded Ebert. Discussion 1. Financials-Village – Year to date Reports. A) Reporting of bills, claims & transfers. B) Fire Department bills. Carroll presented the village expenses. Total \$14,625.14 and \$12,667.31 Total \$29,592.11. Motion to pay the bills by Martinez, seconded by Ebert. Approved. 2. Unfinished business: A) Discussion and possible action for the sale of land. Carroll said we got the developer's agreement. Village will get \$40,000 plus from the TID. Will be presented to the Board. Re: Pingles. 3. New Business: A. Discussion and possible action for change in insurance and wage for employees. Brian will be going on Medicare – Ins. Cost should go down. Will be presented to the Board. B. Consideration regarding developer agreement for parcel # 131-02200000. No action. Utility – A reports & Fund Transfers 1. Electric: Carroll explained the electric expenses including all special payments. Motion by Ebert to pay the bills, second by Martinez. Approved. 2. Water: Carroll reported expenses were rather low. Motion by Martinez second by Ebert. Approved to pay the bills. 3. Sewer: Carroll presented sewer bills including snake stoppers. Motion by Madsen second. By Ebert to pay the bills. Approved. 5. Topics to be added to the agenda for the next meeting. Nothing now. 6. Adjournment: 5:20 p.m. Motion to adjourn by Ebert, seconded by Martinez. Motion to approve the Consent Agenda by Bahr, second by Madsen.....Motion carried 6 YEA 0 NAY

**WATER: Financial Report:** Motion by Nelson, second by Hoffman to approve the water bills for the month of July 2024, in the amount of \$2,189.27 with any transfer if necessary..... Motion carried 6 YEA 0 NAY

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**SEWER: FINANCIAL REPORT:** Motion by Madsen, second by Martinez to approve the sewer bills for the month of July 2024, in the amount of \$1,074.57 with any transfer if necessary..... Motion carried 6 YEA 0 NAY

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ELECTRIC UTILITY: FINANCIAL REPORT:** Motion by Nelson, second by Ebert to approve and pay the electric bills for the month of July 2024, in the amount of \$235,372.50 with any transfer if necessary .... Motion carried 6 YEA 0 NAY

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None



**GENERAL VILLAGE: FINANCIAL REPORT:** Motion by Bahr, second by Hoffman to approve and pay July 2024, bills along with the payroll in the amount of \$29,592.13 and to transfer the money from the saving account into the General Fund .....Motion carried 6 YEA 0 NAY

**UNFINISHED BUSINESS: CONSIDERATION AND POSSIBLE ACTION FOR COMPREHENSIVE OUTDOOR RECREATION PLAN INPUT.** Will be presented next month resolution for adoption CORP needed.

**DISCUSSION FOR 4<sup>TH</sup>. JULY CELBERATION 2025.** Nelson reported no action as yet. Meetings will be scheduled.

**NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION 1 OPERATOR LICENSE FOR JUNGLES ON MAIN.** App. did not pass. Applicants will re-apply next month. No action

**DISCUSSION AND POSSIBLE ACTION FOR SHORT- TERM RENTAL FOR 1150 -1160 SCHABOW STREET.** Motion by Bahr, second by Martinez to approve the short-term rental for 1150 -1160 Schabow Street village will receive \$300.00 for the operator's license for the year..... Motion carries 6 YEA 0 NAY

**DISCUSSION AND POSSIBLE ACTION FOR CHANGES IN INSURANCE AND WAGES FOR EMPLOYEES.** Motion by Hoffman second by Bahr to approve the insurance and wages for employee as presented to board discussed last month and in personnel .....Motion carried

Roll Call Vote: Ebert – Yes, Hoffman – Yes, Bahr – Yes, Martinez – Yes, Nelson – Yes, Madsen – Yes, Giese – Yes

7 YEA 0 NAY

**CONSIDERATION AND POSSIBLE ACTION FOR THE USE OF FUNDS FOR THE RLF TO ASSIST IN FUNDING THE DEMO OF THE BLIGHTED BUILDING.** Motion by Bahr, seconded Nelson to approve the funds from CBDG funds for RLF to assist in funding for demo of the blighted building..... Motion carried 6 YEA 0 NAY

**CONSIDERATION REGARDING DEVELOPER AGREEMENT FOR PARCEL # 131-023300000.** Motion by Bahr, second by Madsen to consider developer agreement for the parcel # 131-023300000..... Motion carried 5 YEA 0 NAY 1 ABSTAIN

**CONSIDER POSSIBLE ACTION FOR RESOLUTION NO 2024-01 TO INCREASE THE FIRE DEPARTMENT BUDGET FOR 2025.** Motion by Ebert, second by Nelson to approve resolution No 2024-01 to increase the Fire Department Budget for 2025..... Motion carried. ROLL CALL VOTE: Ebert – Yes, Hoffman – Yes, Bahr – Yes, Martinez – Yes, Nelson – Yes, Madsen – Yes Giese – Yes. 7 YEA 0 NAY.

**DISCUSSION AND POSSIBLE ACTION REGARDING BOARD WAGES.** Motion by Hoffman, second by Ebert to approve the board wages proposed President \$3,400, trustee \$2,200 meeting \$35.00..... Motion carried 6 YEA 0 NAY.

**DISCUSSION AND POSSIBLE ACTION TO ALLOW OPEN INTOXICANT FOR SEPTEMBER 28, 2024, FOR THE FALL HARVEST FESTIVAL.** Motion Madsen second by Hoffman to approve the open intoxicant for the Fall Harvest Festival on September 28, 2024, from 10:00 a.m. to closing

..... Motion carried 6 YEA 0 NAY.

**DISCUSSION AND POSSIBLE ACTION TO CLOSED PLEASANT STREET AND MAIN STREET FROM MADER STREET TO PARK STREET ON SEPTEMBER 28, 2024, FOR THE FALL HARVEST FESTIVAL.** Motion by Nelson, second by Martinez to approve the closing of Pleasant and Main Street from Mader Street to Park Street on September 28, 2024.....Motion carried 6 YEA 0 NAY

**DISCUSSION AND POSSIBLE ACTION FOR THE DATE AND TIME FOR TRICK OR TREAT HOURS FROM 4:00 P.M. TO 6:30 P.M. FOR OCTOBER 31, 2024.** Motion by Bahr, second by Nelson to approve the date for Trick or Treat hours from 4:00 p.m. to 6:30 p.m. on October 31, 2024.....Motion carried 6 YEA 0 NAY

**CONSIDERATION AND POSSIBLE ACTION TO REPAIR THE LEAK FOR UPPER DAM.**

Motion by Bahr, second by Ebert to approve the repair on the leak for the upper dam..... Motion Carried 6 YEA 0 NAY Bids up to \$28,122.00 no time frame to completion.

**DISCUSSION AND POSSIBLE ACTION FOR RE-ZONING LOT. No action**

**DISCUSSION AND POSSIBLE ACTION TO SPONSOR THE PRESIDENT TROPHY FOR THE CAR SHOW ON SEPTEMBER 28, 2024.** Motion by Martinez, second by Ebert to approve sponsoring the president trophy for the September 28, 2024, car show..... Motion carried 6 YEA 0 Nay

**TOPICS TO BE ADDED TO THE AGENDA FOR THE NEXT BOARD MEETING:** Hourly wage for Trustees, CORP Resolution

**MEETING TO BE ATTENDED:**

**CORRESPONDENCE:**

**ADJOURNMENT** Motion by Bahr, second by Ebert to adjourn the meeting at 7:11 p.m..... Motion carried 6 YEA 0 NAY

  
Richard Greise Village of Gresham President

  
Tom Madsen Acting Clerk