

**VILLAGE OF GRESHAM**

**NOTICE OF ANNUAL OPEN BOOK & BOARD OF REVIEW  
VILLAGE OF GRESHAM, SHAWANO, WISCONSIN**

**MEETINGS HELD AT VILLAGE HALL  
801 MAIN STREET, GRESHAM, WISCONSIN**

**2025 OPEN BOOK**

**NOTICE IS HEREBY GIVEN THAT THE OPEN BOOK INSPECTION OF THE ASSESSMENT ROLL will be held on Wednesday, May 21<sup>ST</sup>, 2025, from 5:00 PM to 7:00 PM.** The assessment roll will be open for inspection to give taxpayers an opportunity to check their property descriptions and assessments prior to Board of Review. The village's contracted assessor will also be available in-person to discuss assessments.

Notices indicating 2025 assessment changes will be mailed to property owners ahead of open book. Notices are not mailed to properties that did not change. If you would like to discuss your assessment and are unable to attend, you may call the assessor during regular business hours (Monday – Friday, 8:00 AM to 4:30 PM). If the assessor is not available at the time of your call, please leave a detailed message including your name, phone number, physical address, and the parcel number (tax key number).

Contact: Adam Servi – Assessor II  
Phone: (920) 544-5398  
Email: [aservi@servigroupinc.com](mailto:aservi@servigroupinc.com)  
Mail: Village of Gresham Assessor's Office  
Servi Group, Inc.  
P.O. Box 80  
New Franken, WI 54229

**2025 BOARD OF REVIEW**

**NOTICE IS ALSO HEREBY GIVEN THAT THE 2025 BOARD OF REVIEW will be held on Wednesday, May 28<sup>TH</sup>, 2025, from 5:00 PM to 7:00 PM.** Your intent to object to a 2025 assessment must be submitted to the Clerk's office at least 48 hours prior. It is strongly encouraged to discuss Board of Review objection procedures with the assessor prior to the hearing.

Please be advised of the following requirements to appear before the Board of Review and the procedural requirements of appearing before the Board.

- No person may appear before the Board of Review, testify to the Board by telephone, or contest the amount of an assessment unless, at least 48 hours before the first meeting, or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48-hour notice by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice requirement and filing a written objection to the clerk as to whether the person will ask for removal of any Board members and indicating the person's reasonable estimate of the length of time that the hearing will take.
- After the first meeting of the Board of Review and before the Board's final adjournment, no

person who is scheduled to appear before the Board of Review may contact, or provide information to a member of the Board about the person's objection except at a session of the Board.

- When appearing before the Board of Review, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
- No person may appear before the Board of Review, testify to the Board or by telephone or object to a valuation if that valuation was made by the Assessor or the Objector using the income method of valuation; unless the person supplies the Assessor all the information about income and expenses, as specified in the Assessor's manual under Sec. 73.03(2a) of Wis. Statutes. The Village of Gresham has an ordinance for the confidentiality of information about income and expenses that are provided to the Assessor under this paragraph which provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under Sec. 19.35(1) of Wis. Statutes.
- The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other persons may testify by telephone.

Judith Kristof  
Village of Gresham Clerk/Treasurer

Posted  
AbbyBank  
Gresham Post Office  
Village Hall  
Village Website