

**VILLAGE BOARD, VILLAGE OF GRESHAM  
VILLAGE HALL, 801 MAIN STREET, GRESHAM, WI  
ON TUESDAY, JANUARY 16<sup>TH</sup>. 2024, AT 6:00 P. M.**

**CALL TO ORDER:** The President R. Giese called the meeting to at 6:00 P. M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited on January 16<sup>th</sup>. at the Village Board Meeting.

**ROLL CALL:** President Rick Giese - Present  
Village Trustee Michelle Martinez – Present  
Village Trustee Tom Madsen – Present  
Village Trustee Blaine Ebert – Present  
Village Trustee Brett Nelson – Present  
Village Trustee Ethan Schmidt – Present  
Village Trustee Art Bahr – Present  
Operation Manager Brian Carroll – Present  
Clerk/Treasurer Judith Kristof – Present

**Absent:** None

**OTHER PRESENT:** Leah Lasecki from CLA and Brea Carroll Finance Supervisor

**APPROVAL OF AGENDA:** Motion by T. Madsen, second by A. Bahr to approve the agenda as written.....  
Motion carried 7 YEA 0 NAY

**MOTION TO DEVIATE FROM THE ORDER OF AGENDA, IF NECESSARY:** Motion by B. Nelson, second by M. Martinez to deviate from the order of the agenda and move to General Village Unfinished Business number 3.....Motion carried 7 YEA 0 NAY

**PUBLIC ADDITIONS OR DELETIONS INPUT:** This was from CLA Leah Lasecki see under Village Unfinished Business number 3.

**CONSENT AGENDA:**

*(The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item be removed for separate consideration and vote.)*

**Previous Monthly Minutes from December 19<sup>TH</sup>. 2023, Board Meeting, with any additions, or corrections if necessary. B. Committee Reports A through F.**  
**Protective Service/Fire Board:** Called to Order 5:01 p.m. Present M. Martinez, A. Bahr, B. Nelson, M. Creapeau, B. Carroll and R. Giese. Agenda deletions/additions No. Motion to accept agenda as presented by B. Nelson., seconded A. Bahr.  
Discussion: 1. December 2023 and January 2023 – December 2023 monthly law enforcement reports were reviewed. 2. Reviewed ordinance violations. Follow up with Shawano County on Status of ordinance violations. 3. Fire board meeting is on 1-24-2024 at 6:00 pm. 4. Nothing to be added. 5. Adjourn at 5:24. 5. Adjournment Motion to adjourn by A. Bahr, seconded B. Nelson. **Electric:** Call to order 5:24. Present Michelle M. Blain E. Motion to accept agenda as presented by Michelle M. seconded Blaine E. Discussion: 1) Garage is coming along; 2 walls left. Some repair needed to be done to plow trucks. Lateral break by Hoffmans house. 2.) Will open applications 1/29 - 2/12. Will review applications week of 2/12 - 2/16. Start scheduling interviews the week of 2/19- 3/1. Motion to adjourn Blaine E. seconded Michelle M. **Personnel:** Call to order at 5:35 p.m. Present B. Nelson, B. Ebert, M. Martinez. Agenda deletions/additions No. Motion to accept agenda as presented by M. Martinez seconded B. Nelson. Discussion 1. MEUW, February – seminar on TIF and finance. Water training in Spring. Towns Association District Meetings. 2.

Employees are ok. E. Gibbs is retired. 3. Nothing to be added. 4. Adjourned 5:40 pm. Motion to adjourn by B. Nelson seconded M. Martinez. **Public Works:** Call to order 5:40 pm. Present Ethan, Art. & Michelle. Agenda deletions/additions No. Motion to accept agenda as presented by Art. seconded Michelle. Discussion 1) Swing set ordered. Quotes on docks coming in. Motion to adjourn by Michelle. seconded Art. **Planning:** Call to order. Present Bahr, Nelson, Schmidt. Agenda deletions/additions Motion to accept agenda as presented by Nelson seconded Schmidt. Discussion 1. Grant Update: Non- State Grant – Due 1-29-24, Sport Fishing – Access- Due 2-2-2024, Stewardship – May 1<sup>st</sup>., Recreation Boating – May 1<sup>st</sup>. Motion to adjourn by Schmidt seconded Nelson. **Finance Admin:** Called to order 5:02 pm. Present: Kristof, Giese, Carroll, Ebert, Madsen, Schmidt. Agenda Deletions/Additions No. Discussion 1. Financials – Village & Fire Department: Kristof presented the expenses for the Village and explained any out of the ordinary expenses. Motion by Schmidt to approve, second by Ebert approved. 2. Unfinished Business: A. Discussion and possible action for new dock. Carroll presented a bid for \$9,000 installed. Will be brought to the Board. Carroll will seek more bids. B. Discussion and possible action for sharing repairs of Geider Road with Red Springs. Waiting for Red Springs. Will continue to wait. C. Discussion and possible action on 2022 CLA audit. Supposed to be at the Board Meeting on 1-16-2024. New Business: A. Discussion and possible action on 1220 Main Street, tax adjustment. Regarding the building that burned down last February. Will show a service for \$1,300 and will be a wash. 4. Utility – A. report: 1. Electric: Carroll discussed the expense for the utility, including insurance coverage. Motion by Schmidt to approve expenses, second by Ebert approved. Total 207,279.35. 2. Water: Carroll presented the expenses for the water Dept. Nothing new. Total \$11,302.80. Motion by Ebert to pay the bills. Second by Schmidt approved. 3. Sewer: Carroll explained the sewer expenses, presenting all costs. Total expenses were 6,409.01. Motion by Ebert to pay the bills, second by Schmidt approved. 5. Topics to be added to the agenda for the next meeting: Nothing at this time. 6. Adjournment: Motion to adjourn by Ebert, seconded Schmidt. Motion to approve the Consent Agenda by T. Madsen, second by E. Schmidt.....Motion carried 7 YEA 0 NAY

**WATER: Financial Report:** B. Carroll presented the bills. Motion T. Madsen second by, B. Ebert to approve the water bill for the month of December 2023, in the amount of \$11,302.80 with any transfer if necessary..... Motion carried 7 YEA 0 NAY

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**SEWER: FINANCIAL REPORT:** B. Carroll presented the bills for sewer. Motion by B. Nelson, second by E. Schmidt to approve the sewer bill for the month of December 2023, in the amount of \$6,429.01 with any transfer if necessary..... Motion carried 7 YEA 0 NAY

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ELECTRIC UTILITY: FINANCIAL REPORT:** B. Carroll presented the bills for electric bills. Motion by B. Nelson, second by M. Martinez to approve and pay the electric bills for the month of December 2023, in the amount of \$207,279.35. with any transfer if necessary.....Motion carried 7 YEA 0 NAY

**UNFINISHED BUSINESS: DISCUSSION AND POSSIBLE ACTION FOR NEW APPRENTICE:** The posting will be posted on the 29<sup>th</sup>. of January 2024. This will also be put on the Village Website.

**NEW BUSINESS:** None

**GENERAL VILLAGE: FINANCIAL REPORT:** B. Carroll presented the December bill to the Village board members. Motion by T. Madsen, second by A. Bahr to approve and pay December 2023, bills along with the payroll in the amount of \$129,451.24 and to transfer the money from the saving account into the General Fund.....Motion carried 7 YEA 0 NAY.

**UNFINISHED BUSINESS: DISCUSSION AND POSSIBLE ACTION FOR NEW DOCK.** B. Carroll received one price for \$9,000.00 waiting for more quotes.

**DISCUSSION AND POSSIBLE ACTION FOR SHARING REPAIR OF GEIDER WITH RED SPRINGS:** Waiting for red Springs.

**DISCUSSION AND POSSIBLE ACTION ON 2022 CLA AUDIT.** Leah Lasecki CPA from CLA discussed the 2022 audit with the Village Board. The first discussion was the letter that was in the back of the audit which was government. From there she went to Government Wide Financial Statement, Statement of Net Position Governmental Funds, Independent Audit Report, the Statement of Activities. Leah talked about the rest of the audit including TID 1 & 2 and the sewer, water and electric. 2022 electric forgave water debit. The 2 grants were also in the audit of the village, and they were also discussed. The Village of Gresham has had two State Single Audit for the CDBG grant. Segregation of duties was discussed is on internal control intended control intended to prevent or decrease the occurrence of error or intentional fraud that the board is to watch for. The village board should monitor transaction and financial records. Page 83 – 84 discussed the preparation of annual financial report and material adjustments to the village's financial records. Leah went over the audit very thoroughly.

**DISCUSSION AND POSSIBLE ACTION FOR LAWN MOWING POSITION:** Looking at someone that would be retired.

**NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION ON ORDINANCE VIOLATIONS.** Letter was sent to owner. Now waiting for a reply no reply has come back from owner.


**DISCUSSION AND POSSIBLE ACTION ON 1220 MAIN STREET, TAX ADJUSTMENT.** Motion by E. Schmidt, second B. Ebert to lease the property for \$1,327.98 from Doug & Linda Hoffman..... Motion carried 7 YEA 0 NAY


**TOPICS TO BE ADDED TO THE AGENDA FOR THE NEXT BOARD MEETING.** Nothing currently.

**MEETING TO BE ATTENDED:** Fire Board, Ellers, MEUW, Wisconsin town Associations.

**CORRESPONDENCE:** Nothing

**ADJOURNMENT:** Motion by E. Schmidt, second by B. Ebert to adjourn the meeting at 7:05 p.m. .... Motion carried 7 YEA 0 NAY

  
Rick Giese, Village of Gresham President

  
Judith Kristof Clerk/Treasurer