

VILLAGE OF GRESHAM BOARD MEETING MINUTES FOR AUGUST 16, 2022

CALL TO ORDER: The Village President R. Giese called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

ROLL CALL: Members present President R. Giese, Trustees present M. Martinez, T. Madsen, B. Nelson, B. Ebert, B. Carroll Operation Manager, J. Kristof Clerk/Treasurer

Absent: A. Bahr Trustee and E. Schmidt Trustee

Others Present: Jeff Wolford from CBS Squared

APPROVAL OF AGENDA: Motion by T. Madsen, second by B. Ebert to approve the agenda as written..... Motion carried 5 YEA 0 NAY

MOTION TO DEVIATE FROM THE ORDER OF AGENDA, IF NECESSARY: Motion by B. Ebert, second by B. Nelson to deviate from the order of the agenda..... Motion carried 5 YEA 0 NAY

Moving to General Village under B. Unfinished Business number 1 and then to number 3.

PUBLIC ADDITIONS OR DELETIONS INPUT: See above from J. Wolford

CONSENT AGENDA:

(The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item be removed for separate consideration and vote.)

A. Previous Monthly Minutes from August 16th., 2022, additions, or corrections if necessary.

B. Committee Reports A through F. a. Protective Service/Fire Board:

Motion to accept agenda as presented by T. Madsen, seconded B. Nelson

1. Reviewed monthly report. 2. Public nuisances. 3. Both pumps passed test. Pump should be arriving. 4. New renters at 1118 Bartelt Street. 5. Update from officer on police report in regard to sexual assault. 6. Adjourn. Motion to adjourn by B. Nelson seconded T. Madsen.

b. Electric: Motion to accept agenda as presented by Blaine E., seconded Michelle M.

1. Succession plan for when anyone leaves the utility do we have one. Personnel to come up with plans for how many linemen and 5-year plan for Brian's position. 2. Still out to 2023 for new bucket truck. Motion to adjourn by Blaine E. seconded Michelle M.

c. Public Works: Motion to accept agenda as presented by Michelle, seconded Brett. Sewer: 1. Be here this month. 2. Discussion regarding lift station hold for discussion.

Parks: 1. Discussion regarding WEDC parks grant. Street: 1. South Main Street about wrapped up. 2. Fischer Street moving along. 3. Christmas lights remain on agenda. Motion to adjourn by Michelle, seconded Brett.

d. Planning: Motion to accept agenda as presented by B. Nelson seconded E. Schmidt. 1. Renewed grants and possible grants to apply for. Motion to adjourn by M. Martinez, seconded E. Schmidt.

Finance: Motion to accept agenda as presented by Ebert seconded Schmidt. Financials Village: Kristof presented the expenses for the village including election workers and spending for the streets project. Motion by Ebert to pay the bills, second by Schmidt approved.

2. Unfinished Business: A. South Main & Fischer: Both projects going well. B. New Bucket Truck: On order. C. Ins. Claim Weed Dam: Should be getting a check back from Insurance \$3,264.52. D. Pump for lift station etc.: On hold. D. Action for Employ Health Inc: Update on Ins. Changes and need, for employees. Will be looking at other carriers/options. Don't the new expenses yet. 3. New Business: A. Main lift station parts upgrades will hold off for now. B.

Clerk/Treasurer compensation of \$100.00/month for Insurance: Will continue what we did for previous. Motion by Schmidt to approve second by Ebert. Approved. C. Sub-contractor(s) on Spec Home: Motion by Schmidt to move forward with the communication of the Personnel Committee second by Ebert. Approved. D. Short Term Disability: Carroll talked to AFLAC for short term disability. Discussion regarding a formula for pay. Brea will look into it. 4. Utilities: Electric: Carroll discussed the expenses for the Utility including special costs. Motion by Schmidt to pay the bills, second by Schmidt. Approved. Water: Carroll presented expenses. Nothing out of the ordinary. Motion by Ebert, second by Schmidt. Approved. Sewer: Carroll explained the expenses. Motion by Schmidt to pay the bills Ebert seconded. Approved. Motion to adjourn by Schmidt, seconded Ebert. Personnel: Motion to accept agenda as presented by Madsen seconded Nelson. 1. Seminars to attend: Oct. meeting Lacrosse, WRWA training in August. Carroll to MEUW 2. Employees: All is well. Discussion COVID issues will update. 3. Discussion employee Deputy Clerk for absentee voting: When Judy is off. Employee will take over. Will be sent to the board. 4. Clerk/ Treasurer compensation for insurance: Was done in 2017. Would like to give to her now. Will present to the board. 5. Sub – contractors on spec home: Discussion on worker's comp for a sub-contractor. Motion by Madsen to hire him as a PTE until the spec house is done, second by Nelson to take it to the board. 6. Anything for next meetings: Insurance issues. Motion to adjourn by Madsen seconded Nelson. Motion to approve the Consent Agenda by M. Martinez second by T. Madsen.....Motion carried 5 YEA 0 NAY

WATER: Financial Report: Motion by T. Madsen, second by B. Nelson to approve the water bills for the month of July 2022, in the amount of \$12,371.77 with any transfer if necessary.....Motion carried 5 YEA 0 NAY

UNFINISHED BUSINESS: None

NEW BUSINESS: None

SEWER: FINANCIAL REPORT: Motion by M. Martinez, second by B. Ebert to approve the sewer bills for the month of July 2022 in the amount of \$20,891.18 with any transfer if necessary Motion carried 5 YEA 0 NAY

UNFINISHED BUSINESS: None

NEW BUSINESS: DISCUSSION AND POSIBLE ACTION ON MAIN LIFT STATION PARTS REPLACEMENT FROM PJ KORTENS & COMPANY, INC. This is tabled for next month meeting

ELECTRIC UTILITY: FINANCIAL REPORT: Motion by T. Madsen, second by M. Martinez to approve and pay the electric bills for the month of July 2022, in the amount of \$278,916.97 with any transfer if necessary Motion carried 5 YEA 0 NAY

UNFINISHED BUSINESS: none

NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION FOR UTILITY SALES AND SERVICE INC. PURCHASE CONTRACT FOR A VEHICLHLE 2024 INTERNATION AL MV607. This was completed at the last monthly board meeting.

GENERAL VILLAGE: FINANCIAL REPORT: Motion by B. Ebert, second by M. Martinez to approve and pay July 2022, bills along with the payroll in the amount of \$60,880.61 and to transfer the money from the saving account into the General fundMotion carried 5 YEA 0 NAY

UNFINISHED BUSINESS:

UPDATE ON MAIN STREET AND FISCHER STREET PROJECT: The sanitary sewer for Fischer Street will be finished on Wednesday August 17, 2022. J. Wolford updated the board what is all happening on South Main and Fischer Street. They will be starting on the water next on Fischer Street. The county will be starting the black topping soon. Also discussed was the water at Woodland along with the sewer. A Public Hearing will be held before the next board meeting starting at 5:45 p.m. on Sept 20, 2022.

UPDATE ON HOUSING STUDY: Nothing currently. The Housing Study Board will be visiting the Village Board soon.

UPDATE ON COMMUNITY BLOCK GRANT: J. Wolford discussed the financing for the CBG Grant. The village will be able to start a draw on the grant now.

DISCUSSION AND POSSIBLE ACTION FOR PARKS PROJECT AND GRANT. They talked at the Committee Meeting. Brea will be talking with N. Sanchez on Wednesday regarding grants.

UPDATE FOR INSURANCE CLAIM ON WEED DAM. The village will be getting \$3,264.52 back from the insurance company. Mead & Hunt is working with the village.

UPDATE FOR PUMP FOR LIFT STATION AND REWIRING FOR PUMP ON CEDAR LANE. This is on hold for now.

DISCUSSION AND POSSIBLE ACTION FOR EMPLOYEE HEALTH INSURANCE. The WEA Trust Fund the village can still stay with the WEA Trust Fund. But the village will be looking into other insurance companies this is being investigated by Brea.

NEW BUSINESS:

DISCUSSION AND POSSIBLE ACTION FOR OPERATOR/BARTENDER LICENSES. Motion by T. Madsen, second by B. Ebert to approve four operator/bartender license..... Motion carried 5 YEA 0 NAY

DISCUSSION AND POSSIBLE ACTION TO HAVE A DEPUTY CLERK FOR ABSENTEE VOTING. Motion by B. Nelson, seconded by B. Ebert to have a deputy clerk for absentee voting when the clerk is absent..... Motion carried 5 YEA 0 NAY

DISCUSSION AND POSSIBLE ACTION FOR CLERK/TREASURER EMPLOYEE AFTER 5 YEARS TO RECEIVE COMPENSATION FOR INSURANCE FOR \$100.00 PER MONTH.

Motion by T. Madsen seconded by M. Martinez for the clerk/treasurer after 5 years to receive compensation for insurance of \$100.0 per month.....Motion carried 5 YEA 0 NAY

DISCUSSION AND POSSIBLE ACTION FOR SUB-CONTRACTOR(S) ON THE SEPEC HOME. Motion by b. Nelson second by T. Madsen to approve part-time employee for the village.....Motion carried 5 YEA 0 NAY

DISCUSSION AND POSSIBLE ACTION SHORT TERM DISABILITY. Motion by B. Ebert second by T. Madsen for the accrual of 40 hours of Comp-Time hours to be increased to 100 Comp-Time hours per year..... Motion carried 5 YEA 0 NAY

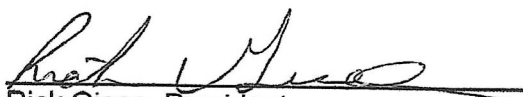
TOPICS TO BE ADDED TO THE AGENDA FOR THE NEXT BOARD MEETING:

CBG Grant for blighted homes in the village.

MEETING TO BE ATTENDED: None

CORRESPONDENCE: None

ADJOURNMENT Motion by T. Madsen, second by B. Ebert to adjourn the meeting at 7:25 p.m..... Motion carried 5 YEA 0 NAY


Rick Giese, President


Judith Kristof Clerk/Treasurer