

**VILLAGE BOARD OF REVIEW, VILLAGE OF GRESHAM
1126 MAIN STREET
GRESHAM, WI 54128
TUESDAY, MAY 24, 2022**

BOARD OF REVIEW MINUTES

CALL TO ORDER: The Village President R. Giese called the meeting to order at 2:15 p.m.

ROLL CALL: Present President R. Giese, Trustees Present T. Madsen, M. Martinez Clerk Present J. Kristof
Absent Trustee: E. Schmidt

Other Present: Jake Baumbach, Village Assessor

CONFIRMATION OF APPROPRIATE BOARD OF REVIEW AND OPEN MEETING NOTICES. The agenda was posted in 3 places. Motion by T. Madsen second by M. Martinez to accept the agenda as written.....
Motion carried 3 YEA 0 NAY

RECOGNITION OF VISITORS: There were no visitors

NOMINATE CHAIRPERSON FOR BOARD OF REVIEW: Motion by R. Giese, second by M. Martinez to nominate T. Madsen for the Board of Review Chairman.....Motion carried 3 YEA 0 NAY

NOMINATE VICE-CHAIRPERSON FOR BOARD OF REVIEW: Motion by T. Madsen, second by Rick to nominate M. Martinez as Vice-Chairman for the Board of Review.....Motion carried 3 YEA 0 NAY

VERIFY THAT ONE MEMBER HAS RECEIVED MANDATORY TRAINING REQUIREMENTS: All board members that were present received the Board of Review training for 2022.

VERIFY THAT THE VILLAGE HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO THE ASSESSOR UNDER STATE LAW (WIS. STAT. § 70.47 (7) (aff)).
The ordinances for the Confidentiality of Income and Expenses were presented to everyone. This ordinance was signed by James Carroll on 15th. day of May 2018.

REVIEW NEW LAWS IF ANY: The only law as that was discussed was that all board members would have to take the training every year.

ADOPTION OF AMENDMENT TO POLICY REGARDING THE PROCEDURE FOR SWORN TELEPHONE TESTIMONY AND SWORN WRITTEN TESTIMONY: The Sworn Telephone Testimony and Sworn Written Testimony was present. This was also signed by James Carroll on the 15th. day of May 2018

FILING AND SUMMARY OF ANNUAL ASSESSMENT REPORT BY ASSESSOR. J. Baumbach told the Board of Review members that the annual Assessment report is no longer required.

RECEIPT OF ASSESSMENT ROLL BY THE CLERK FROM THE ASSESSOR. The clerk received the Assessment roll and signed along with the Assessor J. Baumbach.

RECEIVE ASSESSMENT ROLL AND ANY SWORN STATEMENTS FROM THE CLERK. The Assessment Roll and Sworn Statement was received from the clerk.

REVIEW THE ASSESSMENT ROLL AND PERFORM STATUTORY DUTIES: The assessment roll was handed out to the members. Motion by R. Giese, second by M. Martinez to go into recess to review the Assessment Roll.....Motion carried 3 YEA 0 NAY

- a. **EXAMINE THE ROLL.** Nothing was found
- b. **CORRECT DESCRIPTION OR CALCULATION ERROR.** Nothing was found
- c. **ADD OMITTED PROPERTY.** Nothing
- d. **ELIMINATE DOUBLE ASSESSED PROPERTY.** Nothing

DISCUSSION/ACTION – CERTIFY ALL CORRECTIONS OF ERROR UNDER STATE LAW (SEC. 70.43. WI §)

No Change

DISCUSSION/ACTION – VERIFY WITH ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL. All the correct changes are in the Assessment Roll. This was answered by the Assessor J. Baumbach.

ALLOW TAXPAYERS TO EXAMINE ASSESSMENT DATA (REVIEW ONLY, NO OBJECTION) No visitors DURING THE FIRST TWO HOURS, CONSIDERATION OF:

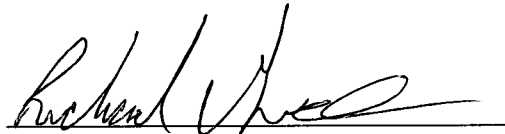
- a. **WAIVERS OF THE REQUIRED 48 HOUR NOTICE OF INTENT TO FILE AN OBJECTION WHEN THERE IS GOOD CAUSE.** Nothing
- b. **REQUESTS FOR WAIVER OF THE BOARD OF REVIEW HEARING ALLOWING THE PROPERTY OWNER AN APPEAL DIRECTLY TO CIRCUIT COURT.** Nothing
- c. **REQUESTS TO TESTIFY BY TELEPHONE OR SUBMIT SWORN WRITTEN STATEMENT.** Nothing
- d. **SUBPOENA REQUESTS:** None
- e. **ACT ON ANY OTHER LEGALLY ALLOWED/REQUIRED BOARD OF REVIEW MATTERS.** Nothing

REVIEW NOTICES OF INTENT TO FILE OBJECTION. Nothing

PROCEED TO HEAR OBJECTIONS, IF ANY AND IF PROPER NOTICE/WAIVERS GIVEN UNLESS SCHEDULED FOR ANOTHER DATE. Nothing

CONSIDER/ACT-SCHEDULING ADDITIONAL BOARD OF REVIEW DATE(S). None

ADJOURNMENT (TO FUTURE DATE IF NECESSARY): Motion by R. Giese, second by M. Martinez to adjourn the meeting at 4:15 p.m.....Motion carried 3 YEA 0 NAY



Richard Giese, Village President



Judith Kristof, Clerk/Treasurer