

VILLAGE OF GRESHAM

NOTICE IS HEREBY GIVEN THE VILLAGE OF GRESHAM WILL HOLD OPEN BOOK OF ASSESSMENT ROLL & BOARD OF REVIEW AT THE GRESHAM VILLAGE HALL 1126 MAIN STREET GRESHAM WI

CORONAVIRUS ALERT

In light of the risks associated with the coronavirus pandemic, statewide moratorium on mass gatherings of 10 people or more to mitigate the spread of COVID-19 and in response to the Safer At Home Order (Emergency Order #12) issued by the State of Wisconsin Department of Health Services by order of Governor Tony Evers on March 24, 2020, we are alerting you to following information/procedures.

For the 2020 Open Book Meeting

OPEN BOOK INSPECTION OF ASSESSMENT ROLL will be held on Saturday, May 2, 2020 11:00 AM to 1:00 PM. At this time the assessment roll will be open for inspection to give taxpayers an opportunity to check their property descriptions' and valuations prior to the Board of Review. Due to rapidly changing social distancing measures being taken by the CDC, State of Wisconsin, your Municipality and the Wisconsin Department of Revenue, please contact the assessor by phone or email if you have any question on the enclosed assessment notice that was mailed. At this time, we are only conducting Open Book meetings by phone, email or internet video conferencing (Zoom application) rather than conducting in person meetings for your safety and ours. Please call the assessor during regular business hours (Monday – Friday, 8:00 AM to 4:30 PM). You may call any time after receiving the notice, but no later than 3 days prior to the Board of Review to conduct your Open Book meeting. If the assessor is not available at the time of your call, we will make every effort to return your call within 24 hours. When leaving a message please provide you name, phone number, the Municipality in which the property is located and the Tax Key Number from your assessment notice or tax bill. The number for Associated Appraisal is 1-920-749-1995, by email at info.apraz@gmail.com or by mail at: Associated Appraisal Consultants, Inc., PO Box 440, Greenville, WI 54942. Also you may contact the Village of Gresham Clerk at 715-787-3991 or Cell Phone 715-851-0222 and I will contact Associate Appraisal.

2020 Assessment Roll

Preliminary 2020 Assessment Roll and Department of Revenue instructional materials are available at the following link: <https://www.apraz.com/2020assessmentroll>

For the 2020 Board of Review Meeting

Wisconsin law states, "Instead of appearing in person... the board or review may allow the property owner... to appear before the board, under oath, by telephone or to submit written statements, under oath, to the board" (Wis., Statutes 70.47(8)). Please contact the municipal clerk for more information on accommodations to file objections remotely by phone, or to file objections in writing at least 48 hours prior to the scheduled board of review date and time.

BOARD OF REVIEW will meet on Monday May18, 2020 from 6:00 PM to 8:00 PM. Please be advised of the following requirements to appear before the Board of Review and the procedural requirements of appearing before the Board

- Real or personal property owner shall be allowed to appear before the board under oath by telephone or to submit written statement under oath to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view such property..
- After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact or provide information to a member of the Board about the person's objection except at a session of the board.
- Real or personal property owner can testify to the Board by telephone or written statement, to contest the amount of the assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48-hour notice of an intent to file a written objection by appearing by telephone or written statement before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48-hour notice as requirement and files a written objection, that the person provides to the Clerk of the Board of Review notice as to whether the person will ask for removal of any board members, and if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

- When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at the estimate
- Real or personal property owner may appear before the Board of Review, testify to the Board by telephone or object to a valuation, if that valuation was made by the Assessor or the Objector using the income method of valuation, unless the person supplies to the Assessor all of the information about income and expenses, as specified in the Assessor's manual under s.73.03 (2a) of Wis. Statutes, that the Assessor requests. The Village of Gresham has provided by ordinance for the confidentiality of information about income and expenses that is provided to the Assessor under the paragraph which provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their office or by order of court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under s 19.35 (1) of Wis. Statutes.
- The Board shall hear upon oath, by telephone, all ill or disabled people who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.

PLEASE DO NOT ATTEND THE BOARD OF REVIEW IN PERSON IF ANY OF THE FOLLOWING APPLIES:

- If you are quarantined or have been diagnosed with COVID-19
- If you are sick or experiencing any symptoms consistent with COVID-19 (fever, dry cough, respiratory congestion, etc.);
- If you are among those who have been identified by health officials as being particularly susceptible to the virus;
- If you have traveled outside the State of Wisconsin or been in contact with anyone who may have contracted the virus in the past 4 weeks.

Judith Kristof

Village of Gresham Clerk/Treasurer

POSTED 4/14/2020 TIME: 9:00 AM

Abby Bank

Gresham Post Office

Village Hall & Village Website